



**PSYCHOLOGISTS IN HOSPITALS  
AND HEALTH CENTRES**  
SECTION  
**PSYCHOLOGUES EN MILIEUX  
HOSPITALIERS ET EN CENTRES  
DE SANTÉ**

## **EXECUTIVE COMMITTEE MEETING MINUTES**

Date: October 7 , 2024

Attended: S Greenham, L Graff, A Pontefract, B Diplock, K Collimore, J Pellizzari, J Heintz-Grove, K. Mothersill

Regrets: S. Kidd

Minute taker: J Heintz-Grove

1. Approval/Additions to Agenda (all) - approved
2. Approval of Minutes Sept 9 2024 - approved, no additions/modifications
3. Reports from Executive
  - a) Chair
    - notice of new section logo developed by CPA
    - 2021 Terms of Reference –Board approved these in June of 2022  
Action: when terms of reference new template is available from CPA, expected shortly, Kerry and Stephanie will review
    - Psynopsis – our section was invited to lead a special issue of Psychologists in the Public Sector for winter 2024; Sean advised timing for later 2025 would be better; Editor Sherene Chen-See confirmed that timing would work;  
Action – group to consider who can lead from Section executive /how we will participate. This item to return to the agenda at the next meeting.
  - b) Secretary-Treasurer
    - Balance \$3, 251.02 currently in the account with some but not all conference expenses paid (e.g. panel speaker honoraria still outstanding). Continue to monitor account balance and payments. Revenue from member dues expected early in 2025 following CPA member renewals.
  - c) Student
    - There was consensus to support Ben’s continued engagement on the Executive through an ex-officio role, both to mentor a new student rep and to continue his support in the work of

the section. Section terms of reference were cross checked with no noted barriers. Ben has agreed to continue to participate on the Executive in this capacity.

- Any applicants for the student representative role were reviewed. The top candidate was identified and fully supported by the Executive. Others could be invited to the student committee.

Action: Ben will advise the successful applicant and guide onboarding for the role.

- One important point of business will be engagement of students to boost student membership. One idea raised was offering a national student event on careers in the hospital/health centre sector.

- d) Communications – reviewed member communication priorities from last meeting;

Action: Sean; before December CPA renewal send out to PHHC members a reminder of section benefits; determine how could send more broadly to CPA members to profile PHHC section.

#### 4. Bring forward for Decision /Action

- a) Review of draft June 22 2024 Section AGM minutes – committee noted adequate minutes; Action: Jane to add executive attendance at the AGM in the minutes per usual process; draft minutes to be tabled at PHHC AGM 2025

- b) 2025 convention planning -

- The Section has up to 3 hours of programming – 1 hour is required for AGM, commonly 1 hour for a Section featured speaker(s), and 1 hour reception and/or awards session. Have in past used one hour for a graduate student symposium when had joint reception OR consider shifting symposium to a focussed poster session, depending on graduate student participation. Further discussion is needed on how we support students presenting their research/projects – table to conference planning meeting.

Action: Lesley to check with CPA convention about options to convert nature of session once review submissions, if needed.

- Sections that we usually coordinate with for a reception are interested in joint reception for 2025; possibility of offsite coordinated reception has been raised.

Action: Lesley to discuss this approach with other sections that want to collaborate on a reception in 2025, question of timing of event as well.

- Section speaker – deadline – need to clarify the deadline with CPA

- i. Action – committee members will all reach out to Eastern contacts to identify potential high profile speakers. Who might we bring in to speak at this conference. Can be a clinical talk, does not need to be a governance talk.

- ii. Action – determine how can we encourage submissions directly to the section.

- Action: Lesley to schedule convention planning meeting for Section executive for Monday October 28<sup>th</sup>

- c) CPA think tank – notes by Lisa/Glenn were forwarded to Section Executive for review to springboard discussion of next steps.

- d) National community of practice advocacy - Provincial associations appear heavily focussed on private practice at least in some provinces

Action: Kelsey - to forward OPA report commenting on hospital work and compensation

Action: Lesley and Sean to review above items c) and d) at an interim meeting, bring forward strategy ideas to November agenda

5. New Business

a) Student representative selection – see notes under Student Report

b) Response to Canadian Psychology article

- Interest from the executive in providing a response/editorial commentary with aim for educative dialogue; seen as important to counterbalance some inaccurate information ,especially for decision makers looking to the profession for information on role and qualifications.
- Article does not account for a scientific approach to practice, assumes psychologists only provide clinical treatment, and did not examine other training models.

Action: Kerry will take the lead to draft a response and check with journal editor if they would consider submission; Amanda and Ben to support draft preparation. Review draft response with rest of executive before submit.

6. Meeting schedule

- next meeting on **Monday October 28, 2024 time: Noon Central** (Lesley to confirm) for conference planning

- next regular meeting early November – TBD

7. Adjournment: 2:03 pm.